应聘人员信息登记表

应聘职位： 薪资要求：

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 | |  | | | | 性别 | |  | | 出生日期 | | 年 月 日 | | | | | | | 请贴照片 | |
| 参加工作时间 | | 年 月 | | | | | | 健康  状况 | |  | 婚姻  状况 |  | | | 民族 | |  | |
| 身高 | |  | | | | 体重 | |  | | | 籍贯 | | | |  | | | |
| 职称 | |  | | | | 职业资格 | |  | | | 户口所在地 | | | |  | | | |
| 政治面貌 | | | |  | | | | 入党（团）时间 | | |  | | | | 档案所在单位 | | | |  | |
| 现住址 | | | |  | | | | | | | 身份证号码 | | | |  | | | | | |
| 手机 | | | |  | | | | | | | 邮箱 | | | |  | | | | | |
| 紧急情况 联系人 | | | |  | | | 联系电话 | | | |  | | | | 联系人住址 | | |  | | |
| 教育经历 | 类别 | | | 毕 业 院 校 | | | | | | | 毕业时间 | | 专 业 | | | | | 学历 | | 学位 |
| 全日制  教育 | | |  | | | | | | |  | |  | | | | |  | |  |
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| 在职 教育 | | |  | | | | | | |  | |  | | | | |  | |  |
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| 工 作 经 历 | | | 起止时间 | | | | | | 工作单位 | | | | | | | 工作内容及职务 | | | | |
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| 离职与否 | | |  | | | | | | 可到岗时间 | | | | | | |  | | | | |
| 主要 家庭 成员 | | | 称谓 | | 姓名 | | | | 性别 | | 出生年月 | | | 学历 | | 工作单位及职务 | | | | |
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| 主要业绩 | | |  | | | | | | | | | | | | | | | | | |
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|
| 个人专长及爱好 | | |  | | | | | | | | | | | | | | | | | |
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|
| 您是否有亲友在本公司任职？  □无 □有 姓名： 关系： 职位： | | | | | | | | | | | | | | | | | | | | |
| 我声明所填信息真实有效，我确认：如上述情况与事实不符，应聘公司有权随时撤销对我的录用。  签名确认： 日期： 年 月 日 | | | | | | | | | | | | | | | | | | | | |
| 面试评估 | | | | | | | | | | | | | | | | | | | | |
| 用人部门意见 | | | 面试评价：  □建议录用 □不予考虑  签名： | | | | | | | | | | | | | | | | | |
| 综合管理部意见 | | | 面试评价：  □建议录用 □不予考虑 拟安排岗位： 拟薪酬标准：  签名： | | | | | | | | | | | | | | | | | |
| 分管领导意见 | | | | | | |  | | | | | | | | | | | | | |
| 总经理意见 | | | | | | |  | | | | | | | | | | | | | |