



Food and Agriculture Organization of the United Nations

Vacancy Announcement No: IRC5491

Issued on: 17 May 2018

Deadline For Application: 07 June 2018

Position Title:	Project Coordinator	Grade Level:	P-4
		Duty Station:	Nigeria, Maiduguri
Organizational Unit:	FAO Representation in Nigeria, FRNIR	Duration *:	Fixed term: one year (with possibility of extension)
		Post Number:	2006861
		CCOG Code:	1A02

The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

Organizational Setting

The main aim of the FAO country offices, which are headed by an FAO Representative, is to assist governments to develop policies, programmes and projects to achieve food security and to reduce hunger and malnutrition, to help develop the agricultural, fisheries and forestry sectors, and to use their environmental and natural resources in a sustainable manner.

Massive population displacements and insecurity in the Lake Chad basin have put livelihoods and food security at high risk. In October 2017, 2.7 million people were severely food insecure in Borno, Yobe and Adamawa States (Phase 3 to 5 of the *Cadre harmonisé*). About 1.8 million people are considered as displaced. However, in some areas of Borno State the situation is becoming more stable and Internally Displaced Persons (IDPs) are back home or close to their home. The conditions for recovery, resettlement and reconstruction are met and the European Union is supporting FAO, WFP and UN Women to restore and promote sustainable agriculture based livelihoods for food security and nutrition improvement in Borno State.

Reporting Lines

The Project Coordinator reports to the FAO Deputy Representative for Nigeria based in Maiduguri and the WFP Head of Suboffice in Maiduguri, under the overall guidance of the FAO Representative for Nigeria, the functional guidance of the Lead Technical Officer (RAF), in close collaboration with WFP and UN Women country directors.

Technical Focus

Overall management and leadership of the project; security situation analysis, evaluation and advisory; security guidance, training and operational support to programme implementation and monitoring; coordination with host government security, UNDSS and other partners to ensure timely security information and support.

Key Results

Develops, implements, evaluates, effective leadership and management of major projects and teams.

Key Functions

- Develops, implements and evaluates assigned programmes/projects; monitors and analyses programme/project development and implementation; reviews relevant documents and reports; identifies problems and issues to be addressed and initiates corrective action; liaises with relevant parties; ensures follow-up action;
- Performs consulting assignments, in collaboration with the client, by planning facilitating workshops, through other interactive sessions and assisting in developing the action plan the client will use to manage the change;
- Researches, analyses and presents information gathered from diverse sources;
- Coordinates policy development, including the review and analysis of issues and trends, preparation of impact evaluation or equivalent studies;
- Generates survey initiatives; reviews, analyses and interprets responses, identifies problems/issues and prepares conclusions;
- Organizes and prepares written outputs, e.g. draft background papers, analysis, sections of reports and studies, inputs to publications;
- Provides substantive backstopping to consultative and other meetings and conferences to include proposing agenda topics, identifying participants, preparation of documents and presentations;
- Initiates and coordinates outreach activities; conducts training workshops and seminars; makes presentations on assigned topics/activities;
- Leads and/or participates in large, complex field missions, including provision of guidance to external consultants, government officials and other parties and drafting mission summaries;

- Coordinates activities related to budget funding (programme/project preparation and submissions, progress reports, financial statements, etc.) and prepares related documents/reports (pledging, work programme, programme budget).

Specific Functions

- Provides technical inputs and expertise in the development of tools and methods for the development of sustainable agriculture based livelihoods, including cash transfers, crop production and small-scale irrigation, seeds production, livestock, aquaculture and fish processing, land and energy management, nutrition sensitive activities;
- Ensures that the activities of the project are in line with good practices and approaches, including, gender and youth, accountability to affected People (AAP) and Do Not Harm approaches;
- Ensures adequate and timely procurement of expendable and non-expendable materials and development of Letters of Agreement with implementing partners;
- Develops a strong communication and visibility strategy and ensures its implementation;
- Identifies and capitalizes on lessons learned and good practices ;
- Performs other duties as required.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in business administration or public administration, food security, agriculture, economics or related field;
- Seven years of relevant experience in the implementation of resilient agriculture-related activities;
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian.

Competencies

- Results Focus;
- Team Work;
- Communication;
- Building effective relationships;
- Knowledge Sharing and Continuous.

Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is desirable;
- Extent and relevance of experience in the implementation of resilient agriculture-related activities as well as humanitarian emergency operations in high-risk security areas, particularly in security operations;
- Extent of knowledge of international humanitarian and recovery context;
- Demonstrated understanding of the area of deployment in terms of cultural sensitivity and the local environment.
- Working knowledge of English, both verbal and written is considered a strong asset;
- Demonstrated skills in participatory and community-based approaches;
- Extent and relevance of experience with UN agencies and/or FAO as well as in Nigeria or the African region is a strong asset.

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see "*How to Apply*"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognized in the IAU/UNESCO list
- Other similar positions may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of two years
- Candidates may be requested to provide performance assessments

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on

the following link: http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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